

## Friends of the Cumbres & Toltec Scenic Railroad, Inc.

4421 McLeod NE, Suite F

Albuquerque, NM 87109

PHONE (505) 880-1311 FAX (505) 856-7543

E mail: [info@cumbrestoltec.org](mailto:info@cumbrestoltec.org)

Web site: [www.friendsofcumbrestoltec.org](http://www.friendsofcumbrestoltec.org)

## INSTRUCTIONS FOR REGISTRATION AT COLORADO SPRINGS (COS) WORK SITE

Two separate procedures are necessary to register for volunteer work at the Friends Colorado Springs Work Site. The work site is located on the grounds of the Pikes Peak Trolley Museum. One of the stipulations governing the use of this space is that Friends members wishing to work at the site, on the Trolley Museum property, must also obtain membership in the Pikes Peak Historical Street Railway Foundation (PPHSRF). This arrangement was adopted by the Friends Board of Directors and is a registration requirement for insurance reasons.

### **PIKES PEAK HISTORICAL STREET RAILWAY FOUNDATION (PPHSRF):**

An application for membership in the PPHSRF can be downloaded from the Friends web site under Volunteer / Volunteer registration, go down to Colorado Springs Volunteer Forms. Select **Form R-29, PPHSRF Membership** Application. Complete this form for an initial application for membership to PPHSRF. Submit the completed form, along with payment, directly to the address listed on the application. This will establish an initial membership in the PPHSRF. Acknowledgement will be sent by return mail when the application is processed and will establish your annual renewal date. In the future each Friend's PPHSRF member will receive a renewal notice directly, generally a month prior to expiration of membership.

### **FRIENDS REGISTRATION:**

Registration for the Colorado Springs work site must be submitted on **Form R-2S Docent, Special Session, COS Work Site & Session H Registration for Volunteers** this form may be found on the Friends web site, under Volunteer / Volunteer Registration, under Colorado Springs Volunteer Forms. Complete the registration form as you would for a regular work session. Registration for the Colorado Springs (COS) work site is an annual requirement due in January. Calculate the total for registration and insurance on the front and remember to sign the waiver on page 2 of the form. You may also include Friends membership if desired, total the form and submit. Remember to include your check or credit card information and mail, fax or e-mail to the Friends office using the address above. New registrations are accepted throughout the year.

### **INFORMATION:**

Questions regarding the Colorado Springs (COS) Work Site can be directed to John Engs, Site Leader, e-mail: [jengs@cumbrestoltec.org](mailto:jengs@cumbrestoltec.org), phone: 719-499-1228. For general information as to restoration work accomplished see the COS Blog Site at: [www.friendsofthectsrccos.blogspot.com](http://www.friendsofthectsrccos.blogspot.com)